

Butterfly Childcare

First Day Checklist

S.N	Things to Check	Yes	Notes
1	Please read 'Parent's Handbook' to understand our policies and procedures		
2	Make sure you have completed all the required documents or forms and signed as required.		
3	Two pairs of shoes: (indoor and outdoor)		
4	Winter Season clothing: i) Jacket ii) hat iii) gloves or mitten iv) snow boot v) Snow pant vi) one extra set of cloths vii) milk bottle		
5	Summer Season Clothing: i) Hat ii) water bottle iii) sun block cream iv) Bug spray		
6	Send few food items with label for first few days (just in case child does not eat daycare food) Daycare: Please send snacks for your child OSC: Please send lunch for your child		
7	Blanket for nap time (<i>day care children only</i>)		
8	Diaper or pull-ups and wipes if needed (used at day care as per needed)		
9	Doctor's prescription (incase your child is on medication)		
10	Communicate with concerned staff regarding special consideration of child		
11	Inform day care staff for emergency medication (if applicable)		
12	Fill up Transportation authorization form if your child attending school (if applicable) and shared information regarding pick and drop off schedule and procedures		
13	Communicate to the concerned staff regarding food allergy of child or nature of food habits (vegetarian or non vegetarian)		
14	Reach out to Center Director or person in charge for Key fob/door code system		
15	Collect the day care's phone number, email Id and fax number		
16	Communicate with staff or director if you have anything to share about your child.		

☐ Note that our daycare is nut free zone!

I have reviewed and have completed all the forms, collected personal items and communicated with staff members regarding the need of my child.

Parent's Signature: _____